

TOWN OF WINSLOW, MAINE ASSESSOR'S OFFICE
114 BENTON AVENUE, WINSLOW, ME 04901
Phone: 207-872-2776 Ext 5204 or 5205 Fax: 207-872-1999

2015 PERSONAL PROPERTY SCHEDULE FORM

This schedule is required under ME State Statute, Title 36, § 601 and 706. Return to the Assessor's Office no later than May 1, 2015.

«OWNER»
«ADD1»
«ADD2»
«CITY», «STATE» «ZIP_CODE»

Account Number:
Physical Location:

Please provide the following information if different from above

Owner Name: _____

Business Name: _____

Mailing Address: _____

Physical Location: _____

Moved or Out of Business: If the business is no longer located in Winslow as of April 1, 2015, then state the effective date and the reason (moved, closed, never opened, different owner)

Effective Date: _____ Brief Explanation: _____

EXISTING BUSINESSES – Use the reverse side to submit a complete and itemized listing of all machinery and equipment, furniture and fixtures in your possession as of April 1, 2015. Attachments of spreadsheets are acceptable if it provides the same information as requested on this form. If you lease items from a company, it is important that we have that information on the reverse side of this form as well.

If you provided a DETAILED list last year, you may use the enclosed itemized report to make any changes necessary to your account. Simply strike out the items on the report that you no longer own and add items that you own or possess at your location as of April 1st that is not listed. Please submit this form along with the report.

LEASING COMPANIES – Submit a complete list of all items leased to businesses located in Winslow and situated as of April 1, 2015. If you have an agreement with the lessee that makes them responsible for the property tax, you must provide written verification. Please list the equipment type, cost new, business name and physical location for each item.

Having carefully read the above, I hereby certify that the information reported hereon is full, true, and correct to the best of my knowledge and belief. Incomplete and insufficient forms will not be accepted.

Name _____ Signature _____

Telephone Number _____ Date: _____

E-Mail Address: _____ Web Site Address: _____

BETE (Business Equipment Tax Exemption) - applications must be filed annually and are also due in this office on or before May 1, 2015. Please contact us ASAP for a BETE application or for more information. You may also visit:

<http://www.maine.gov/revenue/propertytax/propertytaxbenefits/propertytaxbenefits.htm>

BUSINESS EQUIPMENT & FIXTURES LISTING

Please contact the Assessor's Office jmathiau@winslow-me.gov if you have any questions.

DIRECTIONS: 1. List each item 2. Enter the month and year the item was acquired 3. If acquired used, enter the year of the manufactured date 4. Original cost new 5. If the item was acquired used, was homemade by the owner or received free at no cost, enter the best estimated value.

[illegible]

LEASED EQUIPMENT: It is the responsibility of the lessor to pay the property tax on any property that they lease to you, unless there is a contractual agreement that states that you are responsible to pay the property tax. If so, please provide the written agreement. Otherwise, answer the following questions so that we may bill the leasing company appropriately.

1. Leased Item: _____
Leasing Company: _____
Company Mailing Address: _____
Original Cost: \$ _____ Monthly Payment \$ _____
2. Leased Item: _____
Leasing Company: _____
Company Mailing Address: _____
Original Cost: \$ _____ Monthly Payment \$ _____